



Employee Name:

Hire Date:

General Information			
Job Title	Radiology Technologist	Department	Clinical
Location	Frisco	FSLA Status	Fulltime <input checked="" type="checkbox"/> Part time <input type="checkbox"/> PRN <input type="checkbox"/> Non-Exempt <input checked="" type="checkbox"/> Exempt <input type="checkbox"/>
Reports to	Frisco Office Manager	Supervises	N/A
Job Summary			
As a member of our clinical team, the radiology technologist is responsible for performing diagnostic imaging procedures and providing patient education by performing the below duties.			
Principal Duties and Responsibilities			
<ul style="list-style-type: none"> • Work 8AM – 5PM shift from Monday through Friday, weekly. • Prepares and positions patient for diagnostic imaging procedures • Adjusts immobilization devices to obtain optimum views of specified area of body requested by physician • Explains procedures to patient to reduce anxieties and obtain patient cooperation • Determines exposure factors and adjusts equipment controls to set exposure factors and produce images of proper detail, density, and accuracy • Practices radiation protection techniques to minimize radiation to patient and staff • Processes images and reviews for proper identification and quality control • Prepares images for reading by radiologist or requesting physician • Completes forms and maintains records, logs, and reports of work performed in electronic medical records system • Other duties as assigned. For example, but not limited to, test authorization, test scheduling, rooming patients and assisting at check-in/check-out as needed. 			
Job Qualifications			
Education and Certifications			
<ul style="list-style-type: none"> • A.A from a 2- year college, or accreditation from a 2 year hospital based program • ARRT certification /LMRT certified required • Must maintain CE 24 credits every two years • Current CPR/AED Certification a plus 			
Specific Job Experience			
<ul style="list-style-type: none"> • One to two years prior experience preferred • Orthopedic experience preferred 			
Knowledge, Skills and Abilities			
<ul style="list-style-type: none"> • Must be detail oriented and able to manage multiple tasks at one time • Excellent verbal and written communication skills • Must be able to assist patients on tables and equipment and occasionally lift and/or help move patients over 100 pounds • Computer proficiency and experience with electronic health care record • Excellent customer service skills • Must be a flexible, team player 			

Physical Demands/Work Environment

These physical demands and work environment characteristics are representative of those necessary for an employee to successfully perform the essential functions of this job. Reasonable accommodation can be made to enable people with disabilities to perform the essential functions.

PHYSICAL REQUIREMENTS

Frequency	None	Some	Freq.	Very Freq.
Lifting > 50 lbs.	X			
Lifting > 20 lbs.		X		
Pushing > 50 lbs.	X			
Pulling > 50 lbs.	X			
Stooping, Kneeling		X		
Crawl	X			
Climb	X			
Balance	X			

Key

Some – 1-4 times/day
Freq – 20-40 times/day
Very Freq – >50 times/day

Physical Requirements:

- Perform shift work
- Maneuver weight of patients
- Hear alarm/phone/equipment
- Manual dexterity (hand/eye coordination)
- Reach above shoulder
- Repetitive arm/hand movement
- Finger dexterity
- Color vision
- Acuity – Near
- Acuity – Far
- Depth perception

Hazards:

- Exposure to toxic/chemical/detergents
- Exposure to extreme hot/cold conditions
- Exposure to dust/fumes/drafts
- Exposure to moving mechanical parts
- Exposure to potential electrical shock
- Exposure to X-ray/electromagnetic energy
- Exposure to high pitched noises
- Exposure to communicable diseases
- Exposure to pathogen exposure
- Exposure to risk exposure
- Use of latex gloves

Mental/Emotional Requirement:

- Manage stress appropriately
- Handle multiple priorities
- Works alone
- Manage anger/fear/hostility/violence
- Work in areas that are confined and/or crowded

Working Conditions

- INSIDE [Specify major conditions]
- OUTSIDE [Specify major conditions]

Work Positions (% of time spent):

Sitting: 10% Standing: 80% Walking: 10%



Conclusion

The above duties and responsibilities may be essential job functions subject to reasonable accommodations. All job requirements listed indicate the minimum of knowledge, skills and/or ability deemed necessary to perform the job proficiently. This job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities or working conditions associated with the position. Employees may be required to perform any other job-related instructions as requested by their supervisor, subject to reasonable accommodations.

Authorization

I have reviewed the job description and received a copy of it. I attest that I can perform all essential functions of this position including the physical and mental/emotional demands of the position with or without reasonable accommodations.

Job Holder Signature		Date	
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